CHAPTER 13

SPECIAL PROGRAM REQUIREMENT TRANSACTIONS

A.   GENERAL

     This chapter 'provides procedures for forecasting of requirements
for items required to support special programs or projects which
are of a nonrepetitive nature and cannot be forecast by the ICP based
on demand data, and which have the greatest probability of material-
izing and resulting in the eventual submission of requisitions.

     1.   SPR requests will be submitted for those requirements which
meet any of the following criteria as to purpose:

          a.   One-time training exercises or maneuvers.

          b.   Repair or rebuild programs which are either nonrecurring
or which are seldom or irregularly programmed.

          c.   New constructions (ships, buildings, etc.).

          d.   One-time alterations, modifications, or conversion
programs .

          e.   Initial issue of existing items (i. e., out fittings,
activations, and changes in authorized allowances).

          f.   Initial requirements for special operational projects.

          9*   Requirements for intial testing.

          h.   Requirements for Government-furnished property.

          i.   Requirements for infrequently planned support operations
such as Arctic and Antarctic resupply missions.

          j.   Special situations of a nonrepetitive nature when
required in support of authorized Security Assistance Program
requirements (e. g., initial pipeline stock age requirements in support
of approved Cooperative Logistics Supply Support Arrangements, etc.).

     2.   The following types of requirements are excluded from iden-
tification as SPRs:

          a.   Provisioning, recurring type.

          b.   War Materiel Requirements.

          c.   Requirements for which the Service/Agency has a recurring
demand.

       d.   Subsistence, all categories.

B. **SPR SUBMISSION AND ROUTING**

    1.   Submission of SPRS will be limited to materiel required not less than 90 calendar days in advance of or more than 5 years prior to the support date (the first day of the month which it is antici-pated materiel will be requisitioned for the program) indicated in record positions 62-64 of the request. When procurement is neces-sary, delivery for an early support date may not be possible since the procurement lead time for most items will be greater than 90 calendar days. Therefore, forecasting activities should submit SPRS to **ICPS** as far in advance of the support date as practical.

    2.   Forecasting activities will prepare SPR requests in the appendix C44 format citing **DI** Code DYA, DYB, DYL or DYM, as appro-priate, to transmit SPR data to the **ICP. If** punched card trans-actions are used, they will be prepared on the DD Form **1348m (see** appendix **Al).** When the requirement for an individual item is such that materiel will be required in phases (e.g., 100 each per month), the forecasting activity will forward a separate request for each phase.

    3.   Requirements for submitting SPR requests, cancellations, modifiers, substitute item acceptance/rejections , and fol lowups **(DI** Codes DYA, DYC, DYD, DYG, DYH, DYJ, and DYL) via the DAAS are specified in chapter 9 of this manual. The DAAS will edit, pass, route, or reject these transactions; and transmit appropriate **DI** Code **DZ9** Status Notification and/or **DI** Code DZG Transaction Rejects to originators. These transactions and related processing require-ments are also covered in chapter 9 of this manual.

C. **ICP** PROCESSING OF SPR REQUESTS

    1.   **ICPS** measure the size of the requirement being forecasted to determine its acceptability in terms of the risk of long supply being generated. This measurement requires consideration of the size of the forecasted quantity in relation to the normal demand estimated for the item being forecasted, the value (cost) of this quantity, the supply status of the item being forecasted, funding capability of the **ICP,** accuracy of past forecasts, and the degree of assurance that requisitions will follow.

    2.   **ICPS** will determine action to be taken on SPR requests and within 15 calendar days after receipt of the request will provide appropriate status. SPR status transactions will include an SPR status code (see appendix **B12)** to advise the forecasting activity of acceptance, rejection (other than for correction and resub-mission), or other action required on the SPR. When an **ICP** received an SPR request which cannot be processed due to erroneous or missing data, the **ICP** will reject the request for correction and resub-mission in accordance with chapter 9.

3. **ICPS** will prepare SPR status transactions in the appendix **C50** format citing **DI** Code DYK. When punched card transactions are used, they will be prepared on the **DD** Form **1348m (see** appendix Al).

D. FOLLOWUP ON SPR REQUESTS

1. When the forecasting activity has not received a **DI** Code DYK SPR Status transaction or a **DI** Code DZG Transaction Reject within 21 calendar days from the SPR request submission date, the forecasting activity may submit an SPR **followup** to the **ICP.**

2. Forecasting activities will prepare SPR **followups** in the appendix **C49** format citing **DI** Code **DYJ.** When punched card trans-actions are used, they will be prepared on the **DD** Form 1348m (see appendix **Al).**

E. **ICP ACTION ON** SPR FOLLOWUP

1. When there is no record of receipt of the original SPR request, the **ICP** will process the SPR **followup** as an original SPR request.

2. **ICPS** will prepare replies to SPR **followups** as specified in section C., above.

F. MODIFICATION OF SPR REQUESTS

1. The forecasting activity may submit changes for a previously submitted SPR request to replace data in the original request. The SPR modifier document will be used for such changes and will be sub-mitted only to change the quantity, the supplementary address, the project code, the coast designator, the support date and/or the record positions 67-69 routing identifier (from).

2. Forecasting activities will prepare SPR modifiers in the appendix C46 format citing **DI** Code DYD. When punched card trans-actions are used, they will be prepared on the **DD** Form 1348m **(see appendix Al).**

G. RESPONSE TO SPR MODIFIER

ICPS will prepare replies to SPR modifiers as specified in section C., above.

H. CANCELLATION OF SPR REQUESTS

1. The forecasting activity may submit an SPR cancellation for a previously submitted SPR request. Cancellations must be for the total quantity applicable to the SPR.

2. Forecasting activities **will** prepare SPR cancellations **in** the appendix C45 format citing **DI** Code **DYC.** When punched card transactions are used, they will be prepared on the **DD** Form **1348m (see** appendix **Al).**

I. RESPONSE TO SPR CANCELLATION

ICPs will prepare replies to SPR cancellations as specified in section C.

J. ACCEPTANCE/REJECTION OF SUBSTITUTE ITEM

1. Forecasting activities in receipt of SPR responses offering a substitute item will take the appropriate following action:

a. When the offered substitute is acceptable, transmit a **DI** Code **DYD SPR** Substitute Item Acceptance to the **ICP.**

b. When the offered substitute is unacceptable, transmit a **DI** Code DYH SPR Substitute Item Rejection to the **ICP. "**

2. Prepare SPR substitute item acceptance in the appendix C47 format citing **DI** Code **DYG.** Prepare substitute item rejections in the appendix C48 format citing **DI** Code DYH. When punched card transactions are used, they will **be** prepared on the **DD** Form **1348m (see** appendix **Al).**

K. RESPONSE TO SUBSTITUTE ITEM REJECTION

The **ICP** will initiate action to provide status to the forecasting activity on the item originally requested. **ICPS** will prepare status responses as specified in section C., above.

L. RETENTION OF SPR REQUESTS

The **ICP** will retain SPR requests until:

1. The support date of those requirements for which SPR Status Code PA was furnished or until a requisition is received which can be identified to all or a portion of a particular SPR quantity.

2. One procurement lead time/assembly time away from the support date when procurement/assembly is required in support of those requirements for which SPR Status Code PB was furnished.

3. Assembly time prior to support date when extra time **is** required for assembly in support of those requirements for which SPR Status Code PC was furnished.

M. <u>FOLLOW-ON STATUS</u>

The **ICP** will provide revised status when the situation changes (e.g., change in procurement lead time, procurement is required for materiel originally anticipated to be available from stock, etc.). Generally, these situation changes are unusual in nature, are not programmed for, and require off-line processing. **ICPs will** prepare the status documents as specified in section C., above.

N. PREPARATION OF **SPR REQUISITIONS**

1. When **SPR** status citing SPR Status Code PA is received, requisitions (see **MILSTRIP,** reference (h)) citing Demand Code P should be submitted for the SPR related requirements in time to allow for delivery within the appropriate time standard prescribed by **UMMIPS** (reference (v)). Demand Code P indicates to the **ICP** that the requisition is for materiel previously forecasted as an SPR. This enables the **ICP** to control and apply the appropriate logic for the demand generated by the requisition. Demand codes are contained in **MILSTRAP,** appendix **B8.**

2. When SPR status is received citing SPR Status Code PR, the SPR is being deleted and the item is a procurement lead time/assembly time away from the support date. If the requirement is still valid, the requiring activity must immediately submit a **MILSTRIP** requisition(s) citing Demand Code O in record position 44 and Advice Code 2L in record positions 65-66. Advice codes are contained in **MILSTRIP,** appendix 615. When requisitioners desire that specific materiel shipments not be released prior to 50 calendar days before the expiration of an extended RDD, they will express the RDD using code S in record position 62 as prescribed in **MILSTRIP,** appendix B14.

O. <u>LOGISTICS REASSIGNMENTS</u>

1. When the logistics loss is to an **IMM** of another Service/Agency, the **LIM** will transmit an SPR status to the forecasting activity. The SPR status will be prepared in the appendix 50 format and will contain SPR Status Code PV. This status indicates that the item has been involved in an LR and a new SPR must be submitted to the GIM.

2. When the logistics loss is to an **IMM** within the same Service/Agency, the LIM will forward the record of the SPR to the **GIM. No** status need be furnished the forecasting activity.